

Using the PRISM web tool, you have already identified:

1. Aspects of your program that need improvement
2. Strategies to improve your program
3. The highest impact and most feasible strategies to improve your program

NOW use the form below to specify HOW you will implement your selected strategies

Next steps: Use this form to develop **Specific, Measurable, Attainable, Relevant** and **Time-based** (SMART) goals to implement these strategies.

Instructions: Complete this worksheet for each strategy you want to implement.

Name of Your Strategy	Describe the <u>specific</u> steps you will take to implement your strategy – It should be attainable and relevant and you should be able to measure whether it is completed	Who is responsible?	When will you start and when will you check in or complete?	How will you measure success?
Strategy 1:				
Strategy 2:				
Strategy 3:				